



## **THE FEDERAL BONDING PROGRAM Instructions to Job Seekers**

The Federal Bonding Program is sponsored by the United States Department of Labor and is used as an *incentive* to **encourage employers to hire** qualified individuals they may not normally consider because of various "risk" factors in the individuals' personal background:

- History of arrest, conviction, incarceration, probation or parole
- History of substance abuse, that has been treated
- Lack of employment history
- Dishonorable discharge from the military
- Anything where honesty might be an issue.

The Federal Bonding Program is *not* a guarantee of hire. It is an incentive for employers. As an eligible individual, you will be issued a **Letter of Eligibility** that you will use when you go out on job interviews to let the employer know that you are eligible for the Program.

Once an employer *agrees to hire you* and *gives you a firm first day* of work, **the employer** must contact the State Bonding Coordinator. A bond certificate will be issued to be effective your first day of work and continues for the *first six months* of employment. The bond itself will be mailed directly to the employer. It is a fidelity bond that insures the business against stealing by theft, larceny, embezzlement or forgery.