free Computer Classes

presented by the
Pratt Center for Technology Training

September & October 2022
Homeschool Classes — B
A virtual class
1st Grade: Tuesdays, September 6 – December 14, 10:00 – 11:00 a.m.
2nd Grade: Tuesdays, September 6 – December 14, 11:30 a.m. – 12:30 p.m.
3rd Grade: Tuesdays, September 6 – December 14, 1:30 – 2:30 p.m.
4th Grade: Wednesdays, September 7 – December 15, 10:00 – 11:00 a.m.
5th Grade: Wednesdays, September 7 – December 15, 11:30 a.m. – 12:30 p.m.
6th Grade: Wednesdays, September 7 – December 15, 1:30 – 2:30 p.m.

Gmail Basics — B
A 2-week virtual class
Part 1: Tuesday, September 6, 10:30 a.m. – 12:30 p.m.
Part 2: Tuesday, September 13, 10:30 a.m. – 12:30 p.m.

Introduction to Google Drive — I/A
A 6-week virtual class
Google Drive Tuesday, September 6, 2:00 – 4:00 p.m.
Google Docs Tuesday, September 13, 2:00 – 4:00 p.m.
Google Calendar Tuesday, September 20, 2:00 – 4:00 p.m.
Google Sheets Tuesday, September 27, 2:00 – 4:00 p.m.
Google Slides Tuesday, October 4, 2:00 – 4:00 p.m.
Google Meet Tuesday, October 11, 2:00 – 4:00 p.m.

Introduction to Microsoft Office 2019 & Computer Basics — B
A 3-week on-site class at the Pennsylvania Avenue Branch
ABCs of the PC Workshop Tuesday, September 6, 2:00 – 4:00 p.m.
Skill Builders’ Workshop Thursday, September 8, 2:00 – 4:00 p.m.
Intro to Computers/Windows Tuesday, September 13, 2:00 – 4:00 p.m.
Intro to MS Word 2019, Part 1 Thursday, September 15, 2:00 – 4:00 p.m.
Intro to MS Word 2019, Part 2 Tuesday, September 20, 2:00 – 4:00 p.m.
Intro to Internet Thursday, September 22, 2:00 – 4:00 p.m.

To sign up for classes, visit prattlibrary.org/computerclasses. Click the class name, select desired date(s), click Register, complete the personal information page, then click the Register button. Additional information provided upon receipt of registration. An email account is required to register for classes. All class times are in Eastern Standard Time.

For questions or help, call 443-984-4944, or send an email to computer.class@prattlibrary.org.
Introduction to Google Drive — I/A
A 6-week on-site class at the Northwood Branch
Google Drive Tuesday, September 6, 2:00 – 4:00 p.m.
Google Docs Tuesday, September 13, 2:00 – 4:00 p.m.
Google Calendar Tuesday, September 20, 2:00 – 4:00 p.m.
Google Sheets Tuesday, September 27, 2:00 – 4:00 p.m.
Google Slides Tuesday, October 4, 2:00 – 4:00 p.m.
Google Meet Tuesday, October 11, 2:00 – 4:00 p.m.

Gmail Basics — B
A 2-week on-site class at the Southeast Anchor Library
Part 1: Tuesday, September 6, 5:30 – 7:30 p.m.
Part 2: Tuesday, September 13, 5:30 – 7:30 p.m.

Gmail Basics — B
A 2-week virtual class
Part 1: Wednesday, September 7, 10:30 a.m. – 12:30 p.m
Part 2: Wednesday, September 14, 10:30 a.m. – 12:30 p.m

Introduction to Microsoft Office 2019 & Computer Basics — B
A 6-week on-site class at the Hamilton Branch
ABCs of the PC Workshop Wednesday, September 7, 10:30 a.m. – 12:30 p.m.
Skill Builders’ Workshop Wednesday, September 14, 10:30 a.m. – 12:30 p.m.
Intro to Computers/Windows Wednesday, September 21, 10:30 a.m. – 12:30 p.m.
Intro to MS Word 2019, Part 1 Wednesday, September 28, 10:30 a.m. – 12:30 p.m.
Intro to MS Word 2019, Part 2 Wednesday, October 5, 10:30 a.m. – 12:30 p.m.
Intro to Internet Wednesday, October 12, 10:30 a.m. – 12:30 p.m.

Gmail Basics — B
A 2-week on-site class at the Southeast Anchor Library
Part 1: Thursday, September 8, 10:30 a.m. – 12:30 p.m.
Part 2: Thursday, September 15, 10:30 a.m. – 12:30 p.m.

Introduction to Google Drive — I/A
A 6-week on-site class at the Southeast Anchor Library
Google Drive Thursday, September 8, 5:30 – 7:30 p.m.
Google Docs Thursday, September 15, 5:30 – 7:30 p.m.
Google Calendar Thursday, September 22, 5:30 – 7:30 p.m.
Google Sheets Thursday, September 29, 5:30 – 7:30 p.m.
Google Slides Thursday, October 6, 5:30 – 7:30 p.m.
Google Meet Thursday, October 13, 5:30 – 7:30 p.m.
Gmail Basics — B
A 2-week on-site class at the Northwood Branch
Part 1: Monday, September 12, 10:30 a.m. – 12:30 p.m.
Part 2: Monday, September 19, 10:30 a.m. – 12:30 p.m.

Gmail Basics — B
A 2-session on-site class at the Orleans Street Branch
Part 1: Monday, September 12, 10:30 a.m. – 12:30 p.m.
Part 2: Wednesday, September 14, 10:30 a.m. – 12:30 p.m.

SeniorTec Series — B
A 5-week on-site class at the Southeast Anchor Library
Tuesdays, September 13, 20 27, October 4 & 11, 10:30 a.m. – 12:30 p.m.

Cell Phone Basics (Android and iPhone) — B
An on-site class at the Orleans Street Branch
Thursday, September 15, 10:30 a.m. – 12:30 p.m.
Thursday, October 20, 10:30 a.m. – 12:30 p.m.

Introduction to Google Drive — I/A
A 6-session on-site class at the Orleans Street Branch
Google Drive Monday, September 19, 10:30 a.m. – 12:30 p.m.
Google Docs Wednesday, September 21, 10:30 a.m. – 12:30 p.m.
Google Calendar Monday, September 26, 10:30 a.m. – 12:30 p.m.
Google Sheets Wednesday, September 28, 10:30 a.m. – 12:30 p.m.
Google Slides Monday, October 3, 10:30 a.m. – 12:30 p.m.
Google Meet Wednesday, October 5, 10:30 a.m. – 12:30 p.m.

Workplace Readiness Series — I/A
A 6-week virtual class
Intro to MS Word 2019, Part 1 Tuesday, September 20, 10:30 a.m. – 12:30 p.m.
Intro to MS Word 2019, Part 2 Tuesday, September 27, 10:30 a.m. – 12:30 p.m.
Intro to MS Excel 2019, Part 1 Tuesday, October 4, 10:30 a.m. – 12:30 p.m.
Intro to MS Excel 2019, Part 2 Tuesday, October 11, 10:30 a.m. – 12:30 p.m.
Intro to MS PowerPoint 2019, Part 1 Tuesday, October 18, 10:30 a.m. – 12:30 p.m.
Intro to MS PowerPoint 2019, Part 2 Tuesday, October 25, 10:30 a.m. – 12:30 p.m.
Workplace Readiness Series — I/A
A 6-week on-site class at the Southeast Anchor Library
Intro to MS Word 2019, Part 1 Tuesday, September 20, 5:30 – 7:30 p.m.
Intro to MS Word 2019, Part 2 Tuesday, September 27, 5:30 – 7:30 p.m.
Intro to MS Excel 2019, Part 1 Tuesday, October 4, 5:30 – 7:30 p.m.
Intro to MS Excel 2019, Part 2 Tuesday, October 11, 5:30 – 7:30 p.m.
Intro to MS PowerPoint 2019, Part 1 Tuesday, October 18, 5:30 – 7:30 p.m.
Intro to MS PowerPoint 2019, Part 2 Tuesday, October 25, 5:30 – 7:30 p.m.

SeniorTec Series — B
A 5-week virtual class
Wednesdays, September 21 & 28, October 5, 12 & 19, 10:30 a.m. – 12:30 p.m.

Introduction to Microsoft Office 2019 & Computer Basics — B
A 6-week virtual class
ABCs of the PC Workshop Wednesday, September 21, 2:00 – 4:00 p.m.
Skill Builders’ Workshop Wednesday, September 28, 2:00 – 4:00 p.m.
Intro to Computers/Windows Wednesday, October 5, 2:00 – 4:00 p.m.
Intro to MS Word 2019, Part 1 Wednesday, October 12, 2:00 – 4:00 p.m.
Intro to MS Word 2019, Part 2 Wednesday, October 19, 2:00 – 4:00 p.m.
Intro to Internet Wednesday, October 26, 2:00 – 4:00 p.m.

Introduction to Microsoft Office 2019 & Computer Basics — B
A 6-week on-site class at the Southeast Anchor Library
ABCs of the PC Workshop Thursday, September 22, 10:30 a.m. – 12:30 p.m.
Skill Builders’ Workshop Thursday, September 29, 10:30 a.m. – 12:30 p.m.
Intro to Computers/Windows Thursday, October 6, 10:30 a.m. – 12:30 p.m.
Intro to MS Word 2019, Part 1 Thursday, October 13, 10:30 a.m. – 12:30 p.m.
Intro to MS Word 2019, Part 2 Thursday, October 20, 10:30 a.m. – 12:30 p.m.
Intro to Internet Thursday, October 27, 10:30 a.m. – 12:30 p.m.

SeniorTec Series — B
A 5-week on-site class at the Northwood Branch
Mondays, September 26, October 3*, 17, 24 & 31, 10:30 a.m. – 12:30 p.m.
*No class on October 10

Creating Brochures in MS Word 2019 — I/A
An on-site class at the Pennsylvania Avenue Branch
Tuesday, September 27, 2:00 – 4:00 p.m.
Gmail Basics — B
A 2-week on-site class at the Walbrook Branch
Part 1: Monday, October 3, 10:30 a.m. – 12:30 p.m.
Part 2: Monday, October 17, 10:30 a.m. – 12:30 p.m.
*No class on October 10

Introduction to Microsoft Office 2019 & Computer Basics — B
A 6-session on-site series at the Pennsylvania Avenue Branch
ABCs of the PC Workshop Tuesday, October 4, 2:00 – 4:00 p.m.
Skill Builders’ Workshop Thursday, October 6, 2:00 – 4:00 p.m.
Intro to Computers/Windows Tuesday, October 11, 2:00 – 4:00 p.m.
Intro to MS Word 2019, Part 1 Thursday, October 13, 2:00 – 4:00 p.m.
Intro to MS Word 2019, Part 2 Tuesday, October 18, 2:00 – 4:00 p.m.
Intro to Internet Thursday, October 20, 2:00 – 4:00 p.m.

Introduction to Microsoft Office 2019 & Computer Basics — B
A 6-session on-site series at the Orleans Street Branch
ABCs of the PC Workshop Wednesday, October 12, 10:30 a.m. – 12:30 p.m.
Skill Builders’ Workshop Monday, October 17, 10:30 a.m. – 12:30 p.m.
Intro to Computers/Windows Wednesday, October 19, 10:30 a.m. – 12:30 p.m.
Intro to MS Word 2019, Part 1 Monday, October 24, 10:30 a.m. – 12:30 p.m.
Intro to MS Word 2019, Part 2 Wednesday, October 26, 10:30 a.m. – 12:30 p.m.
Intro to Internet Monday, October 31, 10:30 a.m. – 12:30 p.m.

SeniorTec Series — B
A 5-week on-site class at the Northwood Branch
Twines, October 18 & 25, November 1, 8 & 15, 2:00 – 4:00 p.m.

SeniorTec Series — B
A 5-week on-site class at the Walbrook Branch
Mondays, October 24 & 31, November 7, 14 & 21, 10:30 a.m. – 12:30 p.m.

Creating Brochures in MS Word 2019 — I/A
An on-site class at the Pennsylvania Avenue Branch
Tuesday, October 25, 2:00 – 4:00 p.m.
PCTT On-Site Locations

Northwood Branch
4420 Loch Raven Boulevard | Baltimore, MD 21218

Orleans Street Branch
1303 Orleans Street | Baltimore, MD 21231

Pennsylvania Avenue Branch
1531 W. North Avenue | Baltimore, MD 21217

Southeast Anchor Library
3601 Eastern Avenue | Baltimore, MD 21224

Walbrook Branch
3203 W. North Avenue | Baltimore, MD 21216

For questions or help, call 443-984-4944, or send an email to computer.class@prattlibrary.org.
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