

Title: Pratt Archives-Bernard C. Steiner Papers
Collection dates: 1892 - 1926

Collection number: MS 15.3

Extent: 8 linear feet, 6 box

Creator: Enoch Pratt

Condition of access: Unrestricted, by appointment only

Language: English

Repository: Enoch Pratt Free Library Special Collections

Contact Information:

Enoch Pratt Free Library

400 Cathedral Street

Baltimore, MD 21201

Phone: 443-984-2451

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Institutional History:

1892-Bernard C. Steiner was appointed Director, replacing his father, the late Lewis H. Steiner.

1894-Less than 10 years after opening, the Pratt Library was one of the largest and most active public libraries in the United States. Only 3 public libraries (Boston, Chicago, and Cincinnati) had larger book collections. Only 3 libraries (Boston, Chicago, and New York) had higher circulation counts.

1894-1926-Bernard C. Steiner pursued the design and development of multiple branch libraries throughout Baltimore City from donated properties, monetary donations, and the Carnegie fund.

1895-1906-The Central Library undertook its first major technological upgrades:

- Electric (versus gas) lighting (1895-1898)
- In-house and long-distance telephones (1900-1903)
- Typewriters for the Cataloging Department (1903)
- Connection to the City's sewer system (1906)

1904-1905-The Central Library created a public card catalog. Replacing the printed Finding List, the card catalog was placed in the registration room at Central Library.

1905-1908-The Pratt Library secured a donation of \$500,000 from Andrew Carnegie to build 20 new library branches.

1923-Central Library established a "Consultation Desk," which would later become the Information Services Department.

1926-Joseph L. Wheeler was appointed as Director of the Pratt Library, replacing the late Bernard C. Steiner.

Biographical History:

Bernard Christian Steiner was born in 1867 in Guilford, Connecticut. He attended Yale University, receiving both his Bachelor of Arts (with honors) in 1888 and his Master of Arts in 1890. One year later, he completed his Ph.D. in history at The Johns Hopkins University. After the sudden death of his father, Lewis H. Steiner, M.D., on February 18, 1892, Bernard was selected as his successor and took office the following July. Only twenty five years old at the time of his appointment, Steiner had no formal training or experience in library administration. The Board of Trustees sent him on a four month traveling tour of major libraries in order to introduce him to the methods of organization and administration required to develop and sustain the fledgling Pratt Library.

In addition to his 34-year term as Librarian of the Pratt Library, Bernard was a professor, lawyer, historian, and author. He received his LL.B. from the University of Maryland in 1894, going on to become a Dean and Professor of Constitutional Law at the University of Baltimore in 1897. He was the founding editor of the Maryland Law Review. A prolific writer, the number of books and essays penned by Steiner exceed 100. A brief overview of these publications include: The Life and Correspondence of James McHenry, Washington's Secretary of War, The Life of Chief Justice Roger B. Taney, The History of University Education in Maryland, History of Slavery in Connecticut, The City's Public Library, and Descriptions of Maryland.

The Library as a Continuation School championed Steiner's concept of the library as an extension of the public education system. In many ways, this idea was the cornerstone of Steiner's tenure at the Enoch Pratt Free Library. Reticent about purchasing multiple copies of books based on demand, wary of new works of popular fiction, and deeply committed to classic literature, Steiner believed the citizens of Baltimore should have access to academic and scholarly works. The library grew to almost half a million volumes during Bernard Steiner's administration. The innovative branch library system also expanded and flourished during these years. Bernard Christian Steiner died of a heart attack on January 12, 1926, at his home on Eutaw Street.

Scope and Contents Note:

The papers include documentation of the services provided both within and beyond the Baltimore community. The administrative papers and correspondence document the daily operations of the Enoch Pratt Free Library under the Bernard C. Steiner administration. The papers also provide a glimpse of how the library's services extended beyond the Baltimore city limits, through mailed-in ready reference questions, donations to correctional facilities as well as through the cooperation with other libraries in formulating policies and procedures for free libraries. The correspondence relating to the development of American free libraries shows government involvement in the development of public libraries at the turn of the century.

Series Descriptions:

The collection is arranged in annual proportions. Each proportion of years on the finding list has a brief annual overview specific to the years processed. The series' structure attempts to remain consistent throughout the chronology of the collection in order to provide continuity to this sizeable body of papers and correspondence spanning the duration of the Bernard C. Steiner administration. Those looking to reference years prior to 1892 should refer to the archives of the Enoch Pratt Free Library, which contains the papers of Enoch Pratt and Lewis H. Steiner.

Annual Overview, 1892-1896

February, 1895	Electric lights replace gas lights in the Reading Rooms
September 17, 1896	Death of Mr. Enoch Pratt
November 14, 1896	Branch Library Number 6 opens on Saint Paul Street near Huntingdon Avenue

Container List, 1892-1896:**Series I: Administrative Papers**

Box 2	Folder 1	Employee Furloughs
	Folder 2	Policies and Procedures

Series II: Correspondence*Subseries 1: Development of the Enoch Pratt Free Library*

Box 2	Folder 3	Donaldson, S.C
	Folder 4	EPFL Staff
	Folder 5	E. Pratt and Bros.
	Folder 6	Janes, Henry Pratt
	Folder 7	Job Inquiries & Letters of Recommendation
	Folder 8	Pratt, Enoch
	Folder 9	Publicity and Press for Pratt Library

Subseries 2: Library Committee

Box 2	Folder 10	1892
	Folder 11	1893
	Folder 12	1894
	Folder 13	1895
	Folder 14	1896

Subseries 2: Enoch Pratt Free Library, Operations

Box 2	Folder 15	Building Maintenance and Security
	Folder 16	Manufacturing and Printing
	Folder 17	Shipping

Subseries 3: Book Dealers and Book Binders

Box 2	Folder 18	Allen, Edward G.
	Folder 19	Baltimore News Company
	Folder 20	Boston Book Company

Folder 21	Britnell, John and Albert
Folder 22	Cushing Company
Folder 23	Em. Terquem
Folder 24	Friedenwald Company
Folder 25	Hiersemann, Karl W
Folder 26	Petri, Louis G.
Folder 27	Stechert, Gustav E.
Folder 28	Mixed
Folder 29	For Donation & Sale, Individual Offers

Subseries 4: Patrons

Box 2	Folder 30	Books: Overdue and Missing
	Folder 31	Books: Requests and Renewals
	Folder 32	Library Cards: Applications, Renewals, Cancellations
	Folder 33	Reference Questions
	Folder 34	General

Subseries 5: Government Officials

Box 2	Folder 35	General
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Subseries 6: Institutions

Box 2	Folder 36	Correctional Institutions
	Folder 37	Pratt Institute, The
	Folder 38	Woman's College of Baltimore, The
	Folder 39	Mixed

Subseries 7: Other Libraries

Box 2	Folder 40	Enoch Pratt Library Bulletins: Receipts
	Folder 41	Enoch Pratt Library Bulletins: Requests
	Folder 42	Other Libraries' Reports, Bulletins and Finding Aids
	Folder 43	Thank You Notes for the 10 th Annual Report
	Folder 44	General

Subseries 8: Advancement of American Free Libraries

Box 2	Folder 45	American Library Association
	Folder 46	Government Printing Office
	Folder 47	Library Bill
	Folder 48	"Public Libraries Monthly"

Subseries 9: General Correspondence

Box 2	Folder 49	Regarding Mr. Enoch Pratt
	Folder 50	Mixed

Series III: Ephemera

Box 2	Folder 51	Advertisements
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Annual Overview, 1897

Bernard C. Steiner's participation in the American Library Association conference in Philadelphia, PA, and the International Library Congress in London, UK

Container List, 1897:

Series I: Administrative Papers

Box 3	Folder 1	Policies and Procedures
	Folder 2	Employee Furloughs

Series II: Correspondence

Subseries 1: Development of the Enoch Pratt Free Library

Box 3	Folder 3	Library Committee
	Folder 4	Henry Pratt Janes
	Folder 5	Board of Trustees
	Folder 6	EPFL Staff
	Folder 7	Job Inquiries & Letters of Recommendation
	Folder 8	Publicity and Press for Pratt Library

Subseries 2: Enoch Pratt Free Library, Operations

Box 3	Folder 9	Building Maintenance and Security
	Folder 10	Materials and Supplies
	Folder 11	Printing and Binding
	Folder 12	Shipping
	Folder 13	Financial

Subseries 3: Book Dealers

Box 3	Folder 14	Edw. G. Allen
	Folder 15	Baltimore News Company
	Folder 16	Boston Book Company
	Folder 17	John and Albert Britnell
	Folder 18	John W. Cadby
	Folders 19-20	Cushing Company
	Folder 21	Friedenwald Company
	Folder 22	Karl W. Hiersemann
	Folder 23	Louis G. Petri
	Folder 24	J. D. Seabrook
	Folder 25	Gustav E. Stechert
	Folder 26	Em. Terquem
	Folders 27-29	Mixed
	Folder 30	For Donation & Sale, Individual Offers

Subseries 4: Patrons

Box 3	Folder 31	Library Cards: Applications, Renewals, Cancellations
	Folder 32	Books: Requests and Renewals
	Folder 33	Books: Overdue and Missing
	Folder 34	Reference Questions

Folder 35 General

Subseries 5: Government Officials

Box 3 Folder 36 General

Subseries 6: Institutions

Box 3 Folder 37 The Pratt Institute
 Folder 38 Drexel Institute
 Folder 39 The Woman's College of Baltimore
 Folder 40 Maryland Public Schools
 Folder 41 Correctional Institutions
 Folder 42 Mixed

Subseries 7: Book Clubs

Box 3 Folder 43 General

Subseries 8: Other Libraries

Box 3 Folders 44-45 General
 Folder 46 Enoch Pratt Library Bulletins: Requests
 Folders 47-48 Enoch Pratt Library Bulletins: Receipts
 Folders 49-51 Thank You Notes for the 11th Annual Report
 Folder 52 Re: Other Libraries' Reports, Bulletins and Finding Aids

Subseries 9: Advancement of American Free Libraries

Box 3 Folder 53 Re: Library Bill
 Folder 54 Government Printing Office
 Folder 55 American Library Association
 Folder 56 Library Bureau

Subseries 10: General Correspondence

Box 3 Folder 57 Regarding Mr. Enoch Pratt
 Folder 58 Mixed

Series III: Ephemera

Box 3 Folder 59 Advertisements

Annual Overview, 1898

Steiner's involvement with library bills in the General Assembly of Maryland is well-documented. A bill entitled, "An act to create and sustain by taxation, Public Libraries and Reading-Rooms," was brought before the House of Delegates on February 20, 1898. A comparable bill passed through the Senate of Maryland in January of the same year. Correspondence with local and regional government officials highlights Steiner's efforts in lobbying and diplomacy on behalf of public libraries.

Assistant Librarian, Samuel C. Donaldson, died January 24, 1898

Resignations from the Librarian's Private Secretary, the Superintendent of the Reference Department, and the Head Cataloguer
 Additional electric lights installed in Stack Room, Cataloging Room, and the Reading Room at the Central Library
 ALA at Lake Chautauqua, acting as Secretary of the Large Library Division

Container List, 1898:

Series I: Administrative Papers

Box 4 Folder 1 Employee Furloughs

Series II: Correspondence

Subseries 1: Development of the Enoch Pratt Free Library

Box 4 Folder 2 Library Committee
 Folder 3 Henry Pratt Janes
 Folder 4 Board of Trustees
 Folder 5 EPFL Staff
 Folder 6 Job Inquiries & Letters of Recommendation
 Folder 7 Publicity and Press for Pratt Library
 Folder 8 Traveling Libraries

Subseries 2: Enoch Pratt Free Library, Operations

Box 4 Folder 9 Building Maintenance and Security
 Folder 10 Materials and Supplies
 Folder 11 Printing and Binding
 Folder 12 Shipping
 Folder 13 Financial

Subseries 3: Book Dealers

Box 4 Folder 14 Edw. G. Allen
 Folder 15 Baltimore News Company
 Folder 16 Boston Book Company
 Folder 17 John and Albert Britnell
 Folder 18 John W. Cadby
 Folders 19-20 Cushing Company
 Folder 21 Friedenwald Company
 Folder 22 Karl W. Hiersemann
 Folder 23 Louis G. Petri
 Folder 24 J. D. Seabrook
 Folder 25 Gustav E. Stechert
 Folder 26 Em. Terquem
 Folders 27-29 Mixed
 Folder 30 For Donation & Sale, Individual Offers

Subseries 4: Patrons

Box 4 Folder 31 Library Cards: Applications, Renewals, Cancellations
 Folder 32 Books: Requests and Renewals

Folder 33	Books: Overdue and Missing
Folder 34	Reference Questions
Folder 35	Petitions to the EPFL
Folder 36	General

Subseries 5: Government Officials

Box 4	Folder 37	General
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Subseries 6: Institutions

Box 4	Folder 38	Maryland Public Schools
	Folder 39	The Samuel Ready School
	Folder 40	Correctional Institutions & Reformatories
	Folder 41	Mixed

Subseries 7: Organizations & Associations

Box 4	Folder 42	Book Clubs
	Folder 43	Mixed

Subseries 8: Other Libraries

Box 4	Folders 44-45	General
	Folder 46	EPFL Bulletins & Finding Lists: Requests
	Folders 47-48	EPFL Bulletins & Finding Lists: Receipts
	Folders 49-51	Thank You Notes for the 12 th Annual Report
	Folder 52	Re: Other Libraries' Reports, Bulletins, & Finding Lists

Subseries 9: Advancement of American Free Libraries

Box 4	Folder 53	Re: Library Bill
	Folders 54-55	Government Printing Office
	Folder 56	American Library Association
	Folder 57	Library Bureau

Subseries 10: General Correspondence

Box 4	Folder 58	Regarding Mr. Enoch Pratt
	Folder 59	Mixed

Series III: Ephemera

Box 4	Folder 60	Advertisements
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Annual Overview, 1899

A donation by Mr. Robert Poole allows for the planning of a seventh branch library in Hampden/Woodberry. A Delivery Station opens in Walbrook. Steiner attends the ALA conference in Atlanta, acting as Secretary of Large Libraries

Container List, 1899:

Series I: Correspondence

Subseries 1: Development of the Enoch Pratt Free Library

Box 5	Folder 1	Library Committee
	Folder 2	Henry Pratt Janes
	Folder 3	Board of Trustees
	Folder 4	EPFL Staff
	Folder 5	Job Inquiries & Letters of Recommendation
	Folder 6	Traveling Libraries
	Folder 7	Miscellaneous

Subseries 2: Enoch Pratt Free Library, Operations

Box 5	Folder 8	Materials and Supplies
	Folder 9	Printing and Binding
	Folder 10	Shipping
	Folder 11	Financial

Subseries 3: Book Dealers

Box 5	Folder 12	Edw. G. Allen
	Folder 13	Baltimore News Company
	Folder 14	Boston Book Company
	Folder 15	John and Albert Britnell
	Folders 16-17	Cushing Company
	Folder 18	Friedenwald Company
	Folder 19	Karl W. Hiersemann
	Folder 20	Louis G. Petri
	Folder 21	J. D. Seabrook
	Folder 22	Gustav E. Stechert
	Folders 23-26	Mixed
	Folder 27	For Donation & Sale, Individual Offers

Subseries 4: Patrons

Box 5	Folder 28	Library Cards: Applications, Renewals, Cancellations
	Folder 29	Books: Requests and Renewals
	Folder 30	Books: Overdue and Missing
	Folder 31	Reference Questions
	Folder 32	General

Subseries 5: Government Officials

Box 5	Folder 33	General
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Subseries 6: Institutions

Box 5	Folder 34	Maryland Public Schools
	Folder 35	The Samuel Ready School

- | | |
|-----------|---|
| Folder 36 | Academic Institutions, Mixed |
| Folder 37 | Correctional Institutions & Reformatories |

Subseries 7: Organizations & Associations

- | | | |
|-------|-----------|------------------------------|
| Box 5 | Folder 38 | Book Clubs |
| | Folder 39 | Requests for Condemned Books |
| | Folder 40 | Mixed |

Subseries 8: Other Libraries

- | | | |
|-------|---------------|--|
| Box 5 | Folders 41-42 | General |
| | Folder 43 | Re: ALA Conference and Planning |
| | Folder 44 | EPFL Bulletins & Finding Lists: Requests |
| | Folders 45 | EPFL Bulletins & Finding Lists: Receipts |
| | Folders 46-48 | Thank You Notes for the 13 th Annual Report |
| | Folder 49 | Re: Other Libraries' Reports, Bulletins, & Finding Lists |

Subseries 9: Advancement of American Free Libraries

- | | | |
|-------|---------------|------------------------------|
| Box 5 | Folders 50-51 | Government Printing Office |
| | Folder 52 | American Library Association |
| | Folder 53 | Library Bureau |

Subseries 10: General Correspondence

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|-------|---------------|-------|
| Box 5 | Folders 54-55 | Mixed |
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1892 – 1899 Processed by: Aiden Faust, June 2005, updated by Jenette Parish and Cayce Phillips, April 2009.

Annual Overview, 1900-1901

EPFL continues delivering books daily to other branches, stations, and schools. Books are delivered in boxes that double as book shelves when opened. Patrons refer to them as “Traveling Libraries.” John F. O’Donovan, S.J. publishes “A list of the Catholic Books in the Pratt Free Library, Unofficial Catalogue,” drawing much attention to the collection. A Delivery Station opens in Locust Point. A book elevator is installed in the central branch of EPFL. Steiner attends the ALA conferences in Montreal (1900), and in Waukesha (1901).

Container List, 1900-1901:

Series I: Administrative Papers

- | | | |
|-------|----------|-------------------------|
| Box 6 | Folder 1 | Policies and Procedures |
|-------|----------|-------------------------|

Series II: Correspondence

Subseries 1: Development of the Enoch Pratt Free Library

- | | | |
|-------|------------|---|
| Box 6 | Folder 2-3 | Library Committee (Bonaparte, Morris) |
| | Folder 4 | Henry Pratt Janes |
| | Folder 5 | EPFL Staff |
| | Folder 6 | Job Inquiries & Letters of Recommendation |

Subseries 6: Institutions

Box 6	Folder 45	Drexel
	Folder 46	Maryland Hospital for the Insane
	Folder 47	Academic Institutions; Request for Condemned Books
	Folder 48	Academic Institutions; Mixed
	Folder 49	Mixed

Subseries 7: Organizations & Associations

Box 6	Folder 50	Re: Publications
	Folder 51	Book Clubs
	Folder 52	Maryland Sunday School Union
	Folder 53	Mixed

Subseries 8: Other Libraries

Box 6	Folder 54	Re: EPFL Operations
	Folder 55	Re: ALA Conference and Planning
	Folder 56	EPFL Bulletins & Finding Lists: Requests
	Folder 57	Re: Hagerstown Library
	Folder 58	Re: John F. O'Donovan and Catholic Books
	Folder 59	Re: Queenstown Public Library
	Folder 60-61	General

Subseries 9: Advancement of American Free Libraries

Box 6	Folder 62	Government Printing Office
	Folder 63	American Library Association

Subseries 10: General Correspondence

Box 6	Folder 64	Re: Maryland Manual
	Folder 65	Mixed

Series III: Ephemera

Box 6	Folder 66	Mixed
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1900-1901 Processed by: Katrina Righter, November 2005

Annual Overview, 1901-1904

The "Traveling Libraries" have become very popular. Several institutions request them on a regular basis. Steiner receives many requests from community associations to open branches of the library in their neighborhoods. A distribution center opens in the Walbrook station. Steiner converses with government official to enact a bill for duty-free library post.

Container List, 1901-1904:**Series I: Administrative Papers**

Box 7	Folder 1	Employee Furloughs
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Series II: Correspondence

Subseries 1: Development of the Enoch Pratt Free Library

Box 7	Folder 2	Library Committee (Bonaparte, Morris)
	Folder 3	Henry Pratt Janes
	Folder 4	James A. Gary
	Folder 5	Board of Trustees
	Folder 6	EPFL Staff
	Folder 7	Salaries from EPFL
	Folder 8	Salaries from other Institutions
	Folder 9	Job Inquiries & Letters of Recommendation
	Folder 10	Traveling Libraries

Subseries 2: Enoch Pratt Free Library, Operations

Box 7	Folder 11	Building Maintenance and Security
	Folder 12	Materials and Supplies
	Folder 13	Printing and Binding
	Folder 14	Shipping

Subseries 3: Enoch Pratt Free Library, Branches

Box 7	Folder 15	Request for Branch: East Baltimore
	Folder 16	Request for Branch: Frederick Avenue
	Folder 17	Request for Branch: Provident Building
	Folder 18	Walbrook Station Distribution Center
	Folder 19	Branch Operations

Subseries 4: Book Dealers

Box 7	Folder 20	Agency for American Libraries
	Folder 21	Edw. G. Allen
	Folder 22	John R. Anderson Company
	Folder 23	Boston Book Company
	Folder 24	Albert Britnell
	Folder 25	Cushing Company and J.W. Bond
	Folder 26	The Friedenwald Company
	Folder 27	Otto Harrassowitz
	Folder 28	Karl W. Hiersemann
	Folder 29	Lemcke & Buechner
	Folder 30	Nunn and Company
	Folder 31	G. E. Stechert
	Folder 32	Em. Terquem
	Folder 33	Journal Subscriptions
	Folder 34	Mixed
	Folder 35	For Donation & Sale, Individual Offers

Subseries 5: Publishers

Box 7	Folder 36	Periodicals
	Folder 37	Mixed

Subseries 6: Patrons

Box 7	Folder 38	Library Cards: Applications, Renewals, Cancellations
	Folder 39	Books: Requests and Renewals
	Folder 40	Books: Overdue and Missing
	Folder 41	Reference Questions
	Folder 42	Grievances
	Folder 43	General

Subseries 7: Government Officials

Box 7	Folder 44	Re: Free Library Fund
	Folder 45	Re: Cheap Library Post
	Folder 46	General

Subseries 8: Institutions

Box 7	Folder 47	Maryland School for the Blind
	Folder 48	Pratt Institute Free Library
	Folder 49	Female House of Refuge
	Folder 50	Louisiana Purchase Exposition
	Folder 51	The Sheppard and Enoch Pratt Hospital
	Folder 52	Maryland Public Schools
	Folder 53	Academic Institutions; Mixed
	Folder 54	Requests for Condemned Books

Subseries 9: Organizations & Associations

Box 7	Folder 55	Re: Publications
	Folder 56	Maryland Sunday School Union
	Folder 57	The Ministerial Association of the Reformed Church in Baltimore
	Folder 58	Requests for Condemned Books
	Folder 59	Mixed

Subseries 10: Other Libraries

Box 7	Folder 60	Re: EPFL Operations
	Folder 61	Re: ALA Conference and Planning
	Folder 62	EPFL Bulletins & Finding Lists: Requests
	Folder 63	Re: Committee on American Dissertations
	Folder 64	Re: Queenstown Public Library
	Folder 65	State Archives
	Folder 66	International Institutions
	Folder 67	General

Subseries 11: Advancement of American Free Libraries

Box 7	Folder 68	Government Printing Office
	Folder 69	American Library Association
	Folder 70	Society of American Authors

Subseries 12: General Correspondence

Box 7	Folder 71	Re: Maryland Manual
	Folder 72	Invitations
	Folder 73	Mixed

1901-1904 Processed by: Roseanne Trout, October 2007

Annual Overview, 1905-1906

Dr. Steiner faces many issues concerning the modernization and expansion of the Central Library and its branches. Among the issues are the desire to implement a Library of Congress style card catalog which is expensive and requires a lot of space, several requests for branches throughout the City, and a proposal on the part of Mr. Andrew Carnegie to donate the funds required to update existing facilities and install new branches. Carnegie's donation will not take effect until at least 1907.

Several libraries, institutions, and individuals express interest in the Enoch Pratt Free Library's circulation to blind patrons. The EPFL has a list of interested blind citizens to whom they mail raised type printed materials. This is seen as an innovative practice that garners a marked amount of attention. Steiner is actively against a proposed copyright bill that has importation clauses that will impede existing free library importation privileges if passed. Steiner converses with many government officials to ensure defeat of those clauses.

Container List, 1905-1906:

Series I: Correspondence

Subseries 1: Development of the Enoch Pratt Free Library

Box 7	Folder 74	Library Committee (Bonaparte, Morris)
	Folder 75	Henry Pratt Janes
	Folder 76	James A. Gary
	Folder 77	EPFL Staff
	Folder 78	Job Inquiries & Letters of Recommendation
	Folder 79	Traveling Libraries

Subseries 2: Enoch Pratt Free Library, Operations

Box 7	Folder 80	Building Maintenance and Security
	Folder 81-82	Materials and Supplies
	Folder 83	Printing and Binding
	Folder 84	Shipping

Subseries 3: Enoch Pratt Free Library, Branches

Box 7	Folder 85	Request for Branch: East Baltimore
	Folder 86	Request for Branch: Columbia Avenue at Greene Street
	Folder 87	Request for Branch: McKim Building
	Folder 88	Re: Walbrook Station to Walbrook Branch
	Folder 89	Re: Carnegie Donation to expand Branches
	Folder 90	Branch Operations

Subseries 4: Book Dealers

Box 7	Folder 91	Edw. G. Allen
	Folder 92	Baltimore News Company
	Folder 93	Boston Book Company
	Folder 94	The Friedenwald Company
	Folder 95	Karl W. Hiersemann
	Folder 96	Lemcke & Buechner
	Folder 97	A. C. McClurg & Company
	Folder 98	McDevitt-Wilson Company
	Folder 99	Nunn and Company
	Folder 100	G. E. Stechert
	Folder 101	Em. Terquem
	Folder 102	Journal Subscriptions
	Folder 103	Mixed
	Folder 104	For Donation & Sale, Individual Offers

Subseries 5: Publishers

Box 7	Folder 105	Publisher's Weekly Re: Maryland Documents List
	Folder 106	Mixed

Subseries 6: Patrons

Box 7	Folder 107	Books: Requests and Renewals
	Folder 108	Books: Overdue and Missing
	Folder 109	Reference Questions
	Folder 110	Grievances
	Folder 111	Re: EPFL Circulation to the Blind
	Folder 112	General

Subseries 7: Government Officials

Box 7	Folder 113	Library of Congress
	Folder 114	General

Subseries 8: Institutions

Box 7	Folder 115	Pratt Institute Free Library
	Folder 116	Maryland Public Schools
	Folder 117	Academic Institutions; Mixed

Subseries 9: Organizations & Associations

Box 7	Folder 118	Re: Publications
	Folder 119	Religious Education Association
	Folder 120	Requests for Condemned Books
	Folder 121	Mixed

Subseries 10: Other Libraries

Box 7	Folder 122	Re: EPFL Operations
	Folder 123	EPFL Bulletins & Finding Lists: Requests

Folder 124	Re: Other Libraries' Reports, Bulletins, & Finding Lists
Folder 125	Re: Jacksonville Public Library Visit
Folder 126	International Institutions
Folder 127	General

Subseries 11: Advancement of American Free Libraries

Box 7	Folder 128	Government Printing Office
	Folder 129	American Library Association
	Folder 130	Re: Importation Clauses of Proposed Copyright Bill

Subseries 12: General Correspondence

Box 7	Folder 131	Re: Maryland Manual
	Folder 132	Re: Lewis Steiner
	Folder 133	Invitations
	Folder 134	Mixed

1905-1906 Processed by: Roseanne Trout, November 2007

Annual Overview, 1907-1908

Scope and Contents Note:

This portion of Bernard C. Steiner's papers corresponds with the series structure of previous administrative years without a series for administrative papers. The 1907 – 1908 years are primarily correspondence that is broken into 13 series with regard to Mr. Steiner's administrative activity. The director's correspondence during these years represent a political and administrative agenda to improve national library policies with his exceptional board and committee participation as well as his setting an institutional example for national library development.

Annual Overview, 1907-1908:

Bernard C. Steiner held an appointment as Chairman on the ALA Board on the Book Buying Committee and on the Committee of Relation of Libraries to Federal and State Governments. Mr. Steiner actively pursued the passage of the "Library Bill" to acquire maintenance funding from Baltimore City for the erection of branch libraries through correspondence with Maryland officials, the Board of Trustees, and community leaders. Libraries across the nation and around the world consulted Mr. Steiner's library expertise and experience. The libraries often requested information concerning design, operation, and library services data. Mr. Steiner also acted benevolently with generous donations of discontinued or duplicate library materials to several institutions and groups.

Container List, 1907-1908:

Series 1: Board of Trustees

Box 8	Folder 1	Anonymous-Acting Secretary of Board of Trustees
	Folder 2	Bonaparte, Charles J.
	Folder 3	Gary, James A.
	Folder 4	Gilman, DG

Folder 5 Janes, Henry P.
 Folder 6 Morris, Thomas J.
 Folder 7 Pitt. Jr., Charles F.
 Folder 8 Stockbridge, Henry

Series 2: Central Library Administration

Subseries 1: Personnel

Box 8 Folder 9 Applications
 Folder 10 Promotions/Transfers
 Folder 11 Recommendations
 Folder 12 Resignations
 Folder 13 Substitutes and Reporting for duty
 Folder 14 Miscellaneous (1)

Subseries 2: Operations

Box 8 Folder 15 Repairs and Maintenance
 Folder 16 Supplies

Series 3: Branch Library Administration and Related Materials

Subseries 1: Branches

Box 8 Folder 17 Station 12 (545 Columbia Av.)
 Folder 18 Walbrook
 Folder 19 Miscellaneous Locations
 Folder 20 Miscellaneous Correspondence (8)

Subseries 2: "Library Bill"

Box 8 Folder 21 Clergy
 Folder 22 Improvement Associations
 Folder 23 Interested Parties/Constituents
 Folder 24 Publications

Series 3: Government

Subseries 1: Federal

Box 8 Folder 25 Committee on Post Offices and Post Roads
 Folder 26 Department of Commerce and Labor
 Folder 27 Department of Interior
 Folder 28 Interstate Commerce Commission
 Folder 29 Library of Congress
 Folder 30 Postmaster General
 Folder 31 Printing Investigation Commission
 Folder 32 Superintendent of Documents
 Folder 33 U.S. House of Representatives
 Folder 34 U.S. Senate [(2) Platt, Smoot]
 Folder 35 Miscellaneous (2)

Subseries 2: State

Box 8 Folder 36 Linthicum, J. Charles
 Folder 37 Pinkney Whyte, William
 Folder 38 Miscellaneous (5)
 [Cambell, Ingram, Mudd, Talbott, Tilghman]

Subseries 3. Municipal

Box 8 Folder 39 Department of Public Improvements
 Folder 40 Department of Public Safety
 Folder 41 Mahool, J. Barry
 Folder 42 Timanus, E. Clay
 Folder 43 Miscellaneous (2) [Preston, Whitton]

Series 4: Institutions

Box 8 Folder 44 American Historical Association, Public Archives Commission
 Folder 45 American Library Institute
 Folder 46 Baltimore Club
 Folder 47 Champlain Society, The
 Folder 48 Drexel Institute
 Folder 49 East Baltimore Station, Methodist Episcopal Church
 Folder 50 Frederick County National Bank
 Folder 51 International Bureau of American Republics
 Folder 52 Maryland School for the Blind, The
 Folder 53 Men of Mark Maryland
 Folder 54 National Conference of Charities and Correction
 Folder 55 Outlook for the Blind
 Folder 56 Pratt Institute Free Library, New York
 Folder 57 School No. 71
 Folder 58 State of Kansas-School for the Blind
 Folder 59 World's Work, The
 Folder 60 University of Pennsylvania, The College
 Folder 61 Miscellaneous (5)

Series 5: Other Libraries

Box 8 Folder 62 Boston Public Library
 Folder 63 Carnegie Library of Nashville
 Folder 64 Carnegie Library of Pittsburgh
 Folder 65 Charlestown Library Society-South Carolina
 Folder 66 City Library-City Hall-Baltimore
 Folder 67 Cleveland Public Library
 Folder 68 Columbia University
 Folder 69 Free Public Library-Jersey City, NJ
 Folder 70 Free Public Library of Philadelphia
 Folder 71 Free Public Library-Worcester, Mass.
 Folder 72 First Moscow Settlement, The
 Folder 73 Grand Rapids Public Library, The
 Folder 74 John Hopkins University Library

Folder 75	Kansas City Public Library
Folder 76	Leavenworth Free Public Library
Folder 77	Library of the University of California-Berkeley
Folder 78	Los Angeles Public Library
Folder 79	Louisville Free Public Library
Folder 80	Mitchell Public Library
Folder 81	Naval Academy Library
Folder 82	New Orleans Public Library
Folder 83	New York Public Library
Folder 84	Norfolk Public Library
Folder 85	Public Free Libraries of the City of Manchester-UK
Folder 86	Public Free Library of Cincinnati
Folder 87	Public Library-Fall River, Mass.
Folder 88	Public Library-Minneapolis
Folder 89	Public Library of the District of Columbia, Washington
Folder 90	Somerville Public Library
Folder 91	State Library-Harrisburg, PA
Folder 92	Toronto Public Library
Folder 93	Miscellaneous (3)

Series 6: Patrons

Box 8	Folder 94	Books Overdue and/or Fines
	Folder 95	Grievances
	Folder 96	Special Requests
	Folder 97	Thank-you notes

Series 7: Book Binders

Box 8	Folder 98	Holliston Mills, The
	Folder 99	Louis Dejonge and Co.
	Folder 100	Milton Henneman
	Folder 101	William H. Rademaekers

Series 8: Book Dealers

Box 8	Folder 102	Boston Book Company, The
	Folder 103	Buchhandlung Guitav Fock
	Folder 104	Buchhandlung Hiersemann
	Folder 105	Buchwald Transfer Co., The
	Folder 106	Burrows Brothers Company, The
	Folder 107	Cedric Chivers
	Folder 108	Edward G. Allen & Sons
	Folder 109	Eichelberger
	Folder 110	Em.Terquem
	Folder 111	Foster Brothers
	Folder 112	G.E. Stechert & Co.
	Folder 113	H.R. Linthicum's Livery & Transfer Co.
	Folder 114	Hensel, Bruckmann, & Lorbacher

- Folder 115 Lemcke & Buechner
- Folder 116 M.A. Vinson
- Folder 117 McDevitt-Wilson Bargain Book Shop
- Folder 118 Neil Morrow Ladd Company
- Folder 119 Nunn & Company
- Folder 120 Spanish American Book Company
- Folder 121 Tice and Lynch
- Folder 122 Miscellaneous (11)

Series 9: Publishers

- Box 8 Folder 123 Abbatt, William
- Folder 124 American Book Company
- Folder 125 Baltimore News Company, The
- Folder 126 Bigelow, Smith, & Co.
- Folder 127 Bruno Hessling Co. Ltd., The
- Folder 128 Current Literature Publishing Co.
- Folder 129 Dial Co., The
- Folder 130 Dodd, Mead, and Company
- Folder 131 Frederick A. Stokes Company
- Folder 132 Intermountain Republican, The
- Folder 133 Librairie Francaise
- Folder 134 Lord Baltimore Press, The
- Folder 135 New England Company, The
- Folder 136 Otto Schulze & Co.
- Folder 137 Publishers' Clearance Sale of Fine Books
- Folder 138 Sun, The
- Folder 139 Sun Book and Job Printing Office, The
- Folder 140 Sunset Magazine
- Folder 141 University of Chicago Press, The
- Folder 142 Virtue & Co.
- Folder 143 Western Architect, The
- Folder 144 Miscellaneous (2)

Series 10: American Library Association

Subseries 1: Executive Board

- Box 8 Folder 145 Andrews, Clement W., Ex-President
- Folder 146 Bostwick, Arthur E., President
- Folder 147 Hovey, E.C.
- Folder 148 Wyer, J.I., Secretary

Subseries 2: Book Buying Committee

- Box 8 Folder 149 Cutter, W.P. , Chairman
- Folder 150 Dana, John Cotton, Chairman

Subseries 3: Committee of Relation of Libraries to Federal and State Governments

- Box 8 Folder 151 Lane, William C.

Folder 152 McIlwaine, H.R.
Folder 153 Miscellaneous (6)

Subseries 4: Library Journal

Box 8 Folder 154 Bowker, R.R.
Folder 155 Haines, Mabel R.

Subseries 5: Miscellaneous

Box 8 Folder 156 Hasse, A.R.
Folder 157 Scaife, Roger L.
Folder 158 Wellman, Hiller C., President of the Copyright League
Folder 159 Winsor, Beatrice, Assistant Librarian under J.C. Dana

Series 11: Library Copyright League

Box 8 Folder 160 Cutter, W.P.
Folder 161 Steuart, Arthur (Steuart & Steuart)
Folder 162 Wright, Purd B.

Series 12: Dr. Steiner's Personal Correspondence

Box 8 Folder 163 Carnegie, Andrew
Folder 164 Crandall, F.A.
Folder 165 Lemer, Milton
Folder 166 Sperry, Joseph
Folder 167 Professional References

Series 13: Miscellaneous Correspondence

Box 8 Folder 168 Miscellaneous (4)

1907-1908 Processed by: Jenette Parish, April 2009

Annual Overview, 1909-1911

Scope and Contents Note:

This portion of Bernard C. Steiner's Papers correspond with the series structure of previous administrative years with his correspondence broken into 14 series in regard to Mr. Steiner's administrative activity. The director's correspondence during these years represent a political and administrative agenda to improve national library policy with his exceptional board and committee participation as well as his setting an institutional example for national library development.

Annual Overview, 1909-1911:

Bernard Steiner oversaw the construction and opening of the Branch Library Buildings, totaling six. This was accomplished through the funding of Mr. Andrew Carnegie. Proposed branch sites were donated by the City Council and Baltimore and Ohio Railroad Company. Steiner was asked to provide many different recommendations for professionals and many institutions and libraries sought his expertise concerning the running of the library. The libraries often requested

information concerning design, operation, and library services data. Mr. Steiner also acted benevolently with generous donations of discontinued or duplicate library materials to several institutions and groups.

Container List, 1909-1911:

Series 1: Board of Trustees

Box 9	Folder 1	Bonaparte, Charles J.
	Folder 2	Gary, James A.
	Folder 3	Harlan, Henry
	Folder 4	Morris, Thomas J.
	Folder 5	Semmes, John E.
	Folder 6	Stabler, Edward Jr.
	Folder 7	Stockbridge, Henry
	Folder 8	Misc.

Series 2: Central Library Administration

Subseries 1: Personnel

Box 9	Folder 9	Applications and Appointments
	Folder 10	Promotions and Transfers
	Folder 11	Recommendations
	Folder 12	Resignations and Dismissals
	Folder 13	Substitutes and Reporting for duty
	Folder 14	Misc.

Subseries 2: Operations

Box 9	Folder 15	Maintenance
	Folder 16	Supplies

Series 3: Branch Library Administration

Box 9	Folder 17	Central Branch
	Folder 18	Branch 3 [Light and Gittings Sts.]
	Folder 19	Branch 7 [Falls Rd.]
	Folder 20	Branch 9 [Towson and Beason Sts.]
	Folder 21	Branch 12 [Sterrett and St. Peter Sts.]
	Folder 22	Branch 13 [Linwood Ave.]
	Folder 23	Branch 14 [Garrison and Fairview Aves.]
	Folder 24	Miscellaneous Correspondence
	Folder 25	Miscellaneous Locations ⁶

Series 4: Government

Subseries 1: Federal

Box 9	Folder 26	Bureau of Education
	Folder 27	Committee on Post Offices and Post Roads
	Folder 28	Committee on Ways and Means
	Folder 29	Department of Commerce and Labor
	Folder 30	Department of Justice
	Folder 31	Library of Congress

- Folder 32 Postmaster General
- Folder 33 Printing Investigation Commission
- Folder 34 Superintendent of Documents
- Folder 35 U.S. House of Representatives
- Folder 36 U.S. Senate

Subseries 2: State

- Box 9 Folder 37 Campbell, Peter J [Maryland State Senate]
- Folder 38 Department of Public Safety [J. L. Wikes]
- Folder 39 Harris, W. Hall [Office of the Postmaster]
- Folder 40 House of Delegates [Allan C. Girwood]

Subseries 3. Municipal

- Box 9 Folder 41 Baltimore Department of Law [Edgar Allan Poe]
- Folder 42 Baltimore Department of Public Parks and Squares
- Folder 43 1st Branch City Council of Baltimore
- Folder 44 Lesser, Oscar [Appeal Tax Court]
- Folder 45 Mahool, J. Barry

Series 5: Institutions

- Box 9 Folder 46 Academy of Political Science
- Folder 47 American Academy of Political and Social Science
- Folder 48 American Association to Promote the Teaching of Speech etc.
- Folder 49 American Economic Association
- Folder 50 American Historical Association
- Folder 51 American Institution of Electrical Engineers
- Folder 52 American Society for Judicial Settlement
- Folder 53 American Sociological Society
- Folder 54 Baltimore Public Schools
- Folder 55 Bryn Mawr School, The
- Folder 56 Citizen's Improvement Association of Northeast Baltimore
- Folder 57 City Library Association, The [Springfield, M.A.]
- Folder 58 Congres International des Archivistes et des Bibliothecaires
- Folder 59 Eastern High School
- Folder 60 Educational Society of Baltimore
- Folder 61 German American Fire Insurance Co., The
- Folder 62 Grand Army of the Republic
- Folder 63 Harvard Teachers Association
- Folder 64 High School of Commerce
- Folder 65 Johns Hopkins University
- Folder 66 Library Association of St. Petersburg
- Folder 67 Maryland School for the Blind
- Folder 68 Merchants and Manufacturers Association
- Folder 69 Minnesota Library Commission
- Folder 70 Mississippi Valley Historical Association
- Folder 71 Smithsonian Institute
- Folder 72 State Agricultural College, The

- Folder 73 Teacher's College of Columbia University
- Folder 74 Trinity College
- Folder 75 Union Library Association
- Folder 76 University of Chicago
- Folder 77 Young Men's Christian Association

Series 6: Other Libraries

- Box 9 Folder 78 Brooklyn Public Library
- Folder 79 Buffalo Public Library
- Folder 80 California State Library
- Folder 81 Carnegie Library of Pittsburgh
- Folder 82 Cleveland Public Library
- Folder 83 Columbia University Library
- Folder 84 Forbes Library
- Folder 85 Free Public Library of Newark, N.J.
- Folder 86 Free Public Library of Philadelphia
- Folder 87 Kansas City Public Library
- Folder 88 Los Angeles Public Library
- Folder 89 Library of Harvard University
- Folder 90 Maryland State Library
- Folder 91 New York State Public Library
- Folder 92 Public Library of Chicago
- Folder 93 Public Library of the District of Columbia, Washington
- Folder 94 Public Library of Minneapolis
- Folder 95 Public Library of Toronto
- Folder 96 Scranton Public Library
- Folder 97 Seattle Public Library
- Folder 98 Superior Public Library
- Folder 99 Virginia State Library
- Folder 100 Wilmington Institute Free Library
- Folder 101 Worcester County Law Library

Series 7: Patrons

- Box 9 Folder 102 Books Overdue and/or Fines
- Folder 103 Special Requests
- Folder 104 Thank-you notes

Series 8: Book Binders

- Box 9 Folder 105 Chivers Book Binding
- Folder 106 Meyer & Thalheimer
- Folder 107 Ruzicka, Jos.

Series 9: Book Dealers

- Box 9 Folder 108 Boston Book Company, The
- Folder 109 Edward G. Allen & Son
- Folder 110 Eichelberger Book Company

- Folder 111 Em. Terquem
- Folder 112 Karl W. Hiersemann
- Folder 113 H.R. Huntting Co., Inc., The
- Folder 114 Lemcke & Buechner
- Folder 115 McDevitt-Wilson Bargain Book Shop
- Folder 116 Nunn & Company
- Folder 117 Donation/ Individual Sale
- Folder 118 Mixed

Series 10: Publishers

- Box 9
 - Folder 119 American Education Co.
 - Folder 120 Austin & Lipscomb
 - Folder 121 Baltimore News Company, The
 - Folder 122 Century Co., The
 - Folder 123 Engineering News
 - Folder 124 E.P. Dutton & Co. Publishers
 - Folder 125 Field Museum of Natural History Publications
 - Folder 126 G. E. Stechert & Co.
 - Folder 127 Hammercher, Schlummer & Co.
 - Folder 128 Horn-Shafer Co. The
 - Folder 129 Independent, The
 - Folder 130 John Jos. MacVey
 - Folder 131 Lord Baltimore Press, The
 - Folder 132 Rand McNally & Co.
 - Folder 133 Randall & Randall
 - Folder 134 Sun Book and Job Printing Office, The
 - Folder 135 Whitcombe & Tombs Limited
 - Folder 136 World's Columbian Exposition

Series 11: American Library Association

Subseries 1: Executive Board

- Box 9
 - Folder 137 Ahern, M.E.; Recorder
 - Folder 138 Hadley, Chalmers; Secretary
 - Folder 139 Utley, George B.; Secretary
 - Folder 140 Wright, Purd B.; Treasurer
 - Folder 141 Wyer, J.I.; Secretary

Subseries 2: Book Buying Committee

- Box 9
 - Folder 142 Misc.

Subseries 3: Miscellaneous

- Box 9
 - Folder 143 League of Library Commissions
 - Folder 144 Misc. Correspondence (1)

Series 12: Library Copyright League

Box 9 Folder 145 Cutter, W.P.

Series 13: Dr. Steiner's Personal Correspondence

Box 9 Folder 146 Anderson, E.H.

Series 14: Miscellaneous Correspondence

Box 9 Folder 147 Misc.

1909-1911 Processed by: Cayce Phillips, April 2009

Annual Overview, 1911-1914

Scope and Contents Note:

This portion of Bernard C. Steiner's papers still corresponds with the series structure of previous years. The 1911-1914 years of correspondence are broken into the same 14 series with regard to Mr. Steiner's administrative activity. However, his correspondence with city agencies increased since he was working very hard to convince the city to give more funds to the system. Other public library systems were receiving much larger amounts and Mr. Steiner feared we might fall behind in setting our example for national library development. After a decision was made to use the windows of the annex at 404 Cathedral Street as a display area, use of the library increased substantially.

Annual Overview, 1911-1914:

In 1911-1914, the Pratt library system consisted of a central library on West Mulberry Street and grew to 18 branches and 2 stations. The library system was seriously hindered by a lack of income. However, between 1905-1908 the Pratt Library secured a donation of \$500,000 from Andrew Carnegie to build 7 of the 20 new branches the system had in mind. Between 1911-1914 Trustee Charles J. Bonaparte was very instrumental in securing sites for the new branches and library materials. He also received gifts of several properties on Cathedral Street helping the system look forward to the establishment of a new Central Library on Cathedral Street.

Container List, 1911-1914:

Series 1: Board of Trustees

Box 10	Folder 1	Bonaparte, Charles J.
	Folder 2	Gary, James A.
	Folder 3	Janes, Henry Pratt
	Folder 4	Semmes, John E..
	Folder 5	Stockbridge, Henry.

Series 2: Central Library Administration

Subseries 1: Personnel

Box 10	Folder 6	Applications and Appointments
	Folder 7	Promotions and Transfers
	Folder 8	Recommendations

Folder 9 Resignations and Dismissals
 Folder 10 Substitutes and Reporting for duty
 Folder 11 Misc.

Subseries 2: Operations

Box 10 Folder 12 Maintenance
 Folder 13 Supplies
 Folder 14 Misc.

Series 3: Branch Library Administration

Box 10 Folder 15 Central Branch
 Folder 16 Branch 1 [Fremont and Pitcher Sts.]
 Folder 17 Branch 2 [Calhoun and Hollins Sts.]
 Folder 18 Branch 3 [Light and Gittings Sts.]
 Folder 19 Branch 4 [Elwood and O'Donnell Sts.]
 Folder 20 Branch 5 [Broadway and Miller Sts.]
 Folder 21 Branch 6 [2521 Saint Paul St.]
 Folder 22 Branch 7 [Woodberry and Hampden Sts.]
 Folder 23 Branch 8 [Eleventh St. and Liberty Road]
 Folder 24 Branch 9 [Towson and Beason Sts.]
 Folder 25 Branch 11 [1208 East Baltimore St.]
 Folder 26 Branch 12 [Sterrett and Saint Peter Sts.]
 Folder 27 Branch 13 [Linwood Avenue, between East Fayette St. and
 Philadelphia Road]
 Folder 28 Branch 14 [Garrison and Fairview Avenues]
 Folder 29 Branch 15 [Gorsuch Avenue and Taylor St.]
 Folder 30 Branch 16 [Fifth Avenue near Park Heights Avenue]
 Folder 31 Branch Miscellaneous Correspondence

Series 4: Government

Subseries 1: Federal

Box 10 Folder 32 Department of Commerce and Labor
 Folder 33 Department of the Interior
 Folder 34 Library of Congress
 Folder 35 Superintendent of Documents 1911
 Folder 36 Superintendent of Documents 1912
 Folder 37 Superintendent of Documents 1913
 Folder 38 U.S. House of Representatives
 Folder 39 U.S. Senate
 Folder 40 U.S. Senate [Reed Smoot]
 Folder 41 U.S. Treasury Department
 Folder 42 Volta Bureau

Subseries 2: State

Box 10 Folder 43 Bureau of Statistics and Information
 Folder 44 Court of Appeals

- Folder 45 Goldsborough, Phillips Lee [Governor of Maryland]
- Folder 46 Maryland Geological Survey

Subseries 3. Municipal

- Box 10 Folder 47 Building Inspector City Hall
- Folder 48 Department of Finance
- Folder 49 Department of Public Improvements
- Folder 50 1st Branch City Council of Baltimore
- Folder 51 Juvenile Court Judge Williams
- Folder 52 Law Offices of Lemmon and Clotworthy
- Folder 53 Lesser, Oscar [Appeal Tax Court]
- Folder 54 Mayor's Office
- Folder 55 U.S. Post Office Baltimore, Md.

Series 5: Institutions

- Box 10 Folder 56 American Sociological Society
- Folder 57 Bible Training School South Lancaster, Mass.
- Folder 58 Bohemian Academic Circle
- Folder 59 Educational Society of Baltimore
- Folder 60 Johns Hopkins Hospital
- Folder 61 Johns Hopkins University
- Folder 62 Lancaster County Historical Society
- Folder 63 Maryland School for the Blind
- Folder 64 Mississippi Valley Historical Association
- Folder 65 National Bank of Baltimore
- Folder 66 Peabody Institute
- Folder 67 Progressive Neighborhood Improvement Association
- Folder 68 Society of Chemical Industry
- Folder 69 Stewart and Company
- Folder 70 University of Pennsylvania
- Folder 71 The World in Baltimore – Exposition of World-wide Christian Missions
- Folder 72 Young Women's Christian Association

Series 6: Other Libraries

- Box 10 Folder 73 Cleveland Public Library
- Folder 74 Coast Artillery School Library, Fort Monroe, Virginia
- Folder 75 Eastern High School Library
- Folder 76 Grand Rapids Public Library
- Folder 77 Handley Library – Winchester, Virginia
- Folder 78 Los Angeles Public Library
- Folder 79 New York State Library
- Folder 80 Newark Public Library
- Folder 81 Pratt Institute Free Library – Brooklyn, New York
- Folder 82 Providence Public Library
- Folder 83 Queens Borough Public Library

Folder 84	Rochester Public Library
Folder 85	Saint Louis Public Library
Folder 86	Seattle Public Library
Folder 87	Wilmington Institute Free Library

Series 7: Patrons

Box 10	Folder 88	Books Overdue and/or Fines
	Folder 89	Complaints
	Folder 90	Special Requests
	Folder 91	Thank-you notes

Series 8: Book Binders

Box 10	Folder 92	Chivers Book Bindery
	Folder 93	Ruzicka, Joseph .

Series 9: Book Dealers

Box 10	Folder 94	Boston Book Company
	Folder 95	Edward G. Allen and Son
	Folder 96	Em. Terquem
	Folder 97	Ernest Dressel North
	Folder 98	John Towers
	Folder 99	Karl W. Hiersemann
	Folder 100	H.R. Huntting Co. Inc.
	Folder 101	Lemcke and Buechner
	Folder 102	McDevitt – Wilson Bargain Book Shop
	Folder 103	A.J. Nystrom and Company
	Folder 104	H.E. Sever`
	Folder 105	Smith's Book Store

Series 10: Publishers

Box 10	Folder 106	Apollo Publishing Company
	Folder 107	R.R. Bowker Company
	Folder 108	The Century Company
	Folder 109	Independent, The
	Folder 110	George L. Shuman and Company
	Folder 111	New York Art Publishing Company
	Folder 112	University of Cambridge, England Encyclopedia Britannica
	Folder 113	Xavier

Series 11: American Library Association*Subseries 1: Executive Board*

Box 10	Folder 114	Utley, George B.; Secretary.;
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Subseries 2: Miscellaneous

Box 10	Folder 115	A.L.A. Booklist
	Folder 116	Library Journal

Series 12: Newspaper Correspondence

Box 10 Folder 117 Baltimore American
 Folder 118 Baltimore News
 Folder 119 The Star
 Folder 120 The Sun

Series 13: Dr. Steiner's Personal Correspondence

Box 10 Folder 121 Banks, Edgar J.
 Folder 122 Beehler, W.H.
 Folder 123 Blake, W.W.
 Folder 124 Dowse, George J.
 Folder 125 Eardeley, William A.
 Folder 126 Hemmeter, John C.

Series 14: Miscellaneous Correspondence

Box 10 Folder 127 Misc.

1911-1914 Processed by: Shirley E. Viviano, March 2010