

Washington Village Library Mural RFP

856 Washington Blvd.
Baltimore, MD 21230

East Exterior Wall

Project budget up to \$10,000

Overview:

In an effort to brighten, beautify and enhance visibility of Enoch Pratt Free Library's Washington Village Branch, Baltimore-based artists and designers are invited to submit a proposal.



Goals:

1. Enhance visibility of the Library
2. Beautify exterior of the Library
3. Highlight area artist/artist team

Specifications:

Mural location is the East Exterior wall.

No specific subject matter is required and all complete proposals will be reviewed. The Pratt does request that the word *library* appears on the Southern-most end of the wall. The final project may be a painted mural, printed or other media that appropriately fills the space. The library is open to a variety of materials. This submission should include every aspect of the design and install process. To learn more about the library, its patrons and those in the community, please attend the info session on: August 9, 2018 at 6pm. Artists may also submit questions to smccann@prattlibrary.org, questions should be submitted by August 9th for answer at the info session.

- Submissions due by August 17th
- Notification of winning design by September 15, 2018
- Work to commence September 2018

When submissions are received on August 17th, jurors from the arts community and library staff shall decide on either one artist or artist groups for awarding of the project (depending upon the submission received). The jurors will include members of Baltimore's artist community and Washington Village Library staff.

Submission Instructions:

E-mail submissions to smccann@prattlibrary.org

1. Eligibility Requirements
 - Open to artists and designers living and working throughout Baltimore City.
 - Submit a one page cover letter with your name, address, phone number, website, and social media links where applicable.

- Mural proposal should include drawings/design images.
- Submit 5-10 jpeg images of previous work no larger than 5mb each titled with 01_lastname_firstname.jpg
- Image list with descriptions of the images, date, material, scale, and location (if murals)
- Acceptable file formats include: PDF and jpeg files
- Up to 3 page CV or resume
- Project budget: Up to \$10,000, if budget is more than \$10,000 explanation of where additional funding will be secured must be provided.

2. Notes

- Persons interested in proposing murals are strongly encouraged to attend the info session on August 9, 2018 at 6pm at the Washington Village Library or visit the library, hours can be found here: <http://www.prattlibrary.org/locations/washvillage/>
- 20% of payment will be kept until project complete. Payment schedule will be negotiated in artist contract phase.
- Artists will be responsible for securing all materials and scheduling install with Project Manager and Enoch Pratt Free Library’s Facilities Department.
- Mural may be painted directly on the wall, printed, parachute, Enoch Pratt is open to a variety of material.
- Please send any questions about the mural project prior to the application deadline to smccann@prattlibrary.org.

Deadlines and Submission Checklist:

Deadline for all applications is Friday, August 17th at 11:59PM. Proposals must be received by e-mail with the subject line: MURAL PROPOSAL – LAST NAME to smccann@prattlibrary.org.

Checklist:

1. Cover letter with name, address, e-mail, phone, website info, social media info, etc.
2. Designs/Images for the mural.
3. Up to one page description of the project including every aspect of design and installation.
4. 5-10 images of prior work with files labeled: 01_Last Name_First Name
5. Numbered image list
6. Up to 3 page CV or resume
7. Timeline – when could work begin/anticipated timeline to completion
8. Budget – please use budget format below:

| Item | Amount | Description | Additional Notes |
|----------------|--------|-------------|------------------|
| Artist Stipend | | | |
| Labor | | | |
| Materials | | | |
| Rental | | | |
| Insurance | | | |

This mural project is generously supported by the William G. Baker, Jr. Memorial Fund, creator of the Baker Artist Portfolios, www.BakerArtist.org and The Branch Improvement Fund.